

Attention Seniors!

SENIOR PACKET ... DO NOT LOSE!

Let's Talk about...



Plans for Senior Year & Beyond!

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Get Connected!

Sign up for important updates regarding the Senior Class!

BE SURE TO JOIN OUR GOOGLE CLASSROOM

Class of 2024



CLASS CODE: gdeqdri

****Stay up to date on all college preparation information****

College Planning Timeline!

SEPTEMBER

- **Finalize** your list of colleges
- **Register** for the Fall SAT and/or ACT, if you have not done so already
- **Set Up** a PIN number on www.FAFSA.ed.gov for Financial Aid
- Find out if you will need teacher **letters of recommendation**, and which teachers you will ask
- If you plan on playing **Division I or Division II** sports, make sure to see **Mr. Gouger in Academy C!**
- Are you applying **Early Decision/Early Action?** If so, check the deadline, some are as early as **October 15th!**
- Continue working on the **activity sheet** your counselor has requested for your letter of recommendation

OCTOBER

- **Take/Retake** the November SAT and/or ACT (if applicable)
- **Ask** your teachers for letters of recommendation (you can use the recommendation form provided)
- Any **Early Decision** applications **MUST** be completed!
- Attend College Fairs ---- **Tuesday October 10th at MVCC Jorgensen Events Center 6:30-8:00**

NOVEMBER

- **Register** for the December SAT (if applicable) -- this is the **last SAT** colleges use for admission purposes!
- Make sure you have asked for your **letters of recommendation**
- **HAVE EVERYTHING COMPLETED AND TURNING INTO YOUR COUNSELOR BY DECEMBER 1st!**

DECEMBER

- **Check** your application **due dates!**
*ALL APPLICATIONS SHOULD BE TURNED IN AT LEAST **5 SCHOOL DAYS** BEFORE THE DEADLINE
- Check out the websites below to search for any **scholarships** and **grants** you may be eligible for - SENIOR GOOGLE CLASSROOM!
www.bigfuture.collegeboard.org/pay-for-college AND utica.dollarsforscholars.org AND www.brokescholar.com
- **START** completing your **FAFSA** after December 1st federalstudentaid.ed.gov/

JANUARY

- **Finish & Submit** your college applications!
- Continue to search for **scholarships and grants** you may be eligible for! -- SENIOR GOOGLE CLASSROOM!

FEBRUARY

- Let your counselor know if your college requires a **mid-year report**
- **Complete & File** your FAFSA!
- **Monitor** your college applications to ensure all materials are sent and received on time and are complete
- Continue to search for any **scholarships and grants** you may be eligible for! -- SENIOR GOOGLE CLASSROOM!

MARCH

- Continue to search for any **scholarships and grants** you may be eligible for! -- SENIOR GOOGLE CLASSROOM!
- **Keep up with your course work** -- colleges will ask for your final transcript!
- Make any **last minute visits** to colleges you are considering

APRIL

- Time to **decide** where you will go to college next year!
- You **MUST** notify your counselor where you wish to attend by **MAY 1st**

MAY

- **Notify the college** that you will be attending!
- **Notify your counselor** where you will be attending!

JUNE

- Continue to work hard in your classes, **graduation is near!**

All students taking the SAT/ACT need to register for these tests ASAP

2023-2024 Test Dates and Deadlines

Remember to add the colleges you are applying to, to the list of schools you wish to receive your SAT/ACT scores

SAT[®]

Register online at www.collegeboard.org

Proctor's Test Center Number: 33942

High School Code: 335700

| SAT DATE | REGISTRATION DEADLINE (\$60) | LATE REGISTRATION DEADLINE (\$30 Late Fee Applies) | TESTING LOCATION |
|------------------|------------------------------|--|-------------------------|
| NOVEMBER 4, 2023 | OCTOBER 5, 2023 | OCTOBER 24, 2023 | THOMAS R. PROCTOR HS |
| DECEMBER 2, 2023 | NOVEMBER 2, 2023 | NOVEMBER 21, 2023 | THOMAS R. PROCTOR HS |
| *MARCH 9, 2024 | FEBRUARY 23, 2024 | FEBRUARY 27, 2024 | NEW HARTFORD/WHITESBORO |

** Digital Exam only

ACT[®]

Register online at www.act.org

Proctor's Test Center Number: 196120

High School Code: 335700

| ACT DATE | REGISTRATION DEADLINE (\$63) (\$88 w/ Writing) | LATE REGISTRATION DEADLINE (\$36 Late Fee Applies) | TESTING LOCATION |
|------------------|--|--|----------------------|
| OCTOBER 28, 2023 | SEPTEMBER 22, 2023 | OCTOBER 20, 2023 | THOMAS R. PROCTOR HS |

TEST PREP OPPORTUNITIES:

- DOWNLOAD the "Daily Practice SAT" App in the App Store
- ONLINE & PAPER Practice Tests - www.collegeboard.org OR www.act.org
- ONLINE Practice Tests - www.khanacademy.org
- PURCHASE an SAT or ACT Prep book at a local bookstore (i.e. Barnes & Noble)

Do you receive any testing accommodations in school? *Students with documented disabilities should apply to SSD to find out if they are eligible for College Board testing accommodations. Approval can take up to six weeks, therefore please see your school counselor for a consent form to request accommodations at least SIX WEEKS prior to your test date.*

BELOW IS A CHEAT SHEET OF IMPORTANT THINGS YOU WILL NEED TO COMPLETE YOUR APPLICATIONS!

Important Information

COMPLETING YOUR COLLEGE APPLICATION(S):

COMMONLY REQUIRED INFORMATION ABOUT PROCTOR HIGH SCHOOL

Proctor's High School (CEEB) code: 335700

Graduation Date: 6-28-2024

Class Size: 700

School Address and Phone Number: 1203 Hilton Ave Phone: (315) 368-6400
Utica, NY 13501 Fax: (315) 368-6272

Class of 2024 12th Grade Counselor Information; MY COUNSELOR IS: _____

Ms. Allie Bonacci

abonacci@uticaschools.org

(315) 368-6940

Mr. Bradley Gouger

bgouger@uticaschools.org

(315) 368-6423

Ms. Marlene Ouderkirk

mouderkirk@uticaschools.org

(315) 368-6111

Ms. Katherine Hall

khall@uticaschools.org

(315) 368-6424

Mrs. Stephanie Gatto

sgatto@uticaschools.org

(315) 368-6425

Mrs. Margaret Tahan

mtahan@uticaschools.org

(315) 368-6286

APPLYING ONLINE:

Commonly used online applications can be found on the college's website or at:

Commonapp.org

SUNY.edu/student

Sendedu.org

* **Common App** allows student to apply to numerous colleges with ONE application

* The **SUNY** application, to apply to numerous **SUNY** colleges in ONE application

* **Sendedu.org** - a fast application sent directly to you from the college

After you have completed your online application be sure to:

Print a verification page to bring to your counselor - this form needs to be sent with supporting materials. This form may be called a transcript request form, School Counselor form, etc. If you cannot find a form to print, be sure to inform your counselor that you've applied. Your file will not be complete for an acceptance decision until the college has ALL required materials.

We cannot send your transcripts if we are not notified!

**** Most completed applications will include the following: the application, the transcript of grades, teacher and counselor recommendations, and documentation of extra-curricular activities.***

Activity Sheet

Completion of this activity sheet is REQUIRED of all seniors. Answering these questions will serve the dual purpose of having you begin to think about questions which are often asked on four-year college applications, and provide your counselor with more specific information in order to most accurately write your college recommendation.

NOTE: Your recommendation from your counselor can take AT LEAST 2 WEEKS to complete! Be mindful of your due dates and hand this sheet in AT LEAST 2 WEEKS BEFORE YOUR FIRST DEADLINE! We need ample time to complete a good recommendation for you, that accurately reflects who you are.

Name : _____ Personal email address: _____

Major : _____

School(s) Applying to and application deadlines : _____

In the space below, please describe any unusual situations such as: other language spoken at home, unique academic or personal circumstances, etc., that may have affected your achievement, either positively or negatively.

Please list the activities in which you have been involved. Please include school, community, and family activities. Be specific and list events, accomplishments, musical instruments played, varsity letters earned, etc.

| Activity | Place an X under each grade you participated | | | | Approximate amount of time spent in this activity per... | | Positions held, honors won, etc. |
|----------|--|----|----|----|--|------|----------------------------------|
| | 9 | 10 | 11 | 12 | Week | Year | |
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Turn Over ⇒

T.R. Proctor High School Activity Sheet, Page 2

List any work experience you have had during your high school years, including summer employment, volunteer work, and community service.

| Nature of Work | Employer | Dates | Approximate Number of Hours Per Week |
|----------------|----------|-------|--------------------------------------|
| | | | |
| | | | |
| | | | |
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Please discuss one or two academic experiences (i.e. a book you've read, a paper you've written, a class you have taken, etc.) that have meant the most to you during your secondary school years.

Briefly discuss the one or two extracurricular, work, or community activities that have meant the most to you during your secondary school years.

Below, please list THREE to FIVE words that you feel best describe yourself.

- 1. _____ 4. _____
- 2. _____ 5. _____
- 3. _____

Please tell us something interesting or important that most teachers or students may not know about you.

Why is going to college so important to you?

Resume Writing

If you do not have a resume yet, it's time to create one! You can use the template below as a guide, or visit <https://bit.ly/googledoctemplates> to create your resume online using a template from Google Docs. Just scroll down to the resume section and pick the design you like!

NAME

[Address] ● [Phone] ● [Email Address]

Profile

[In paragraph form, provide information on knowledge, skills and abilities. i.e. written communication, time management. Avoid using "I".]

Education

[School Attending]

[Graduation Month/Year]

[List challenging and field related courses that you will be taking as a senior. -- I.e. advanced placement, electives, college courses.]

Extracurricular Activities

- [List sport activities and other extracurricular activities or clubs. -- i.e. orchestra, art, National Honor Society.]

Community, Volunteer and Work Experience

- [List community activities, volunteer and work experience.]

Honors and Awards

- [List education, extracurricular or community honors and awards.]

Skills and Interests

- [List computer skills. -- i.e. software programs.]
- [List interests]

Request for Teacher Recommendation

Teacher: _____ Date: _____

Dear _____,

I am in the process of completing my college applications and I need a letter of recommendation. Would you be willing to write one for me?

****Please email a copy of my recommendation to my counselor and save a copy for yourself. This way you can download or print it if you need to.****

My Counselor is: _____

_____ I am using the Common Application. You will receive an email to respond to and download my recommendation. **Please be sure to also email a copy to my counselor.**

_____ I have an early action or other deadline. Date: _____

Thank you,
